

# MEMO

**TO:** Staff

**FROM:** David Eack

**DATE:** August 1, 2023

**SUBJECT: SAFETY DRILL SCHEDULE**



Below is a schedule, for your information only, of drills we will have during the year. In preparation for these drills, would you please review with your students the proper procedures to be followed. Please refer to the Emergency procedures posted in your classroom and in your Teacher Guidelines.

## FIRE DRILLS

Tuesday, September 12, 2023	8:50 am
Wednesday, October 4, 2023	2:05 pm
Thursday, November 9, 2023	1:10 pm
Wednesday, December 6, 2023	2:45 pm
Monday, March 4, 2024	9:45 am
Tuesday, April 9, 2024	10:00 am

## SEVERE WEATHER DRILLS

Tuesday, October 17, 2023	11:30 am
Wednesday, March 20, 2024	1:00 pm
Friday, April 19, 2024	8:15 am

## LOCK DOWN DRILLS

Thursday, September 21, 2023	9:05 am
Wednesday, December 13, 2023	11:50 am
Wednesday, March 13, 2024	2:45 pm