

**Ida Public Schools
Regular Board of Education Meeting
November 11, 2024 @ 6:00 p.m.
High School Media Center**

Mission

The mission of Ida Public Schools is to advance its traditions of providing students with a safe learning environment, exceptional curricula, skills to meet the challenges of the future, and the means to become lifelong learners.

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

- I. Pledge of Allegiance

- II. Call to Order by Heather Schafer, President; Start time _____
 - A. Roll Call
 - T. Albring, Trustee Present Absent
 - J. Hunter, Vice President Present Absent
 - S. King, Secretary Present Absent
 - S. Lambert, Treasurer Present Absent
 - H. Schafer, President Present Absent
 - E. Stotz, Trustee Present Absent
 - R. Winkelman, Trustee Present Absent

 - B. Determination of Quorum and Welcome

- III. Best Practices

- IV. Approval of Minutes
The minutes of the October 14, 2024, Board of Education meetings are presented for adoption.

Motion to Approve By: _____ Seconded By: _____

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

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Winkelman Yes No Abstain Absent

V. **Recommended Board Acceptance Items/Consent Agenda**

Comment: Background materials for Consent Agenda topics were sent to the Board of Education prior to this meeting. Any Board member can remove any topic from the Consent Agenda and place the item in the Discussion Topics area.

- A. Motion to approve: The check register as presented for Board acceptance and authorization for payment. The total of the computer listing of invoices is \$1,094,697.54.
- B. Motion to approve: The hiring of Laura Secord, Lunchroom Monitor, per the recommendation of Pam Oberski.
- C. Motion to approve: The hiring of Andrea Stanley, Lunchroom Monitor, per the recommendation of Pam Oberski.
- D. Motion to approve: The hiring of Britney Punches, Crossing Guard, per the recommendation of Cortney Galloro.
- E. Motion to approve: The hiring of Angela Cribbs, Walking Crossing Guard, per the recommendation of Cortney Galloro.
- F. Motion to approve: The hiring of Elizabeth Giarmo, Walking Crossing Guard, per the recommendation of Cortney Galloro.
- G. Motion to approve: The hiring of Kathy Matias, Bus Driver, per the recommendation of Cortney Galloro.
- H. Motion to approve: The hiring of Andrew Taylor, Part time Technology Assistant, per the recommendation of Ryan Kisonas.
- I. Motion to approve: The hiring of Daniel Torres, Custodian, per the recommendation of Bob Cherry.
- J. Motion to approve: The following coach resignation:

Doug Rauner – Varsity Girls Track Coach
- K. Motion to approve: The following coach appointments per the recommendation of Pat Riley.

Dennis Gerth – Co-Varsity Wrestling
Bryan Shaffer – Co-Varsity Wrestling
Alex Martinez – Asst. Varsity Wrestling
Jared Karner – Varsity Boys Basketball

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Tyler Donahoe – JV Boys Basketball
Tim Leonard – Varsity Girls Basketball
Hanna Bolster – JV Girls Basketball
Nicole Nemec – Competitive Cheer
Joe Albright – Wrestling MS
Mason Morelli – Wrestling MS
Mike Williams – 8th Boys Basketball
Jeff Donahoe – 7th Boys Basketball
Carrie Uhl – Winter Comp Cheer
Michael Gearhart – 8th Girls Basketball
Jim Gonyer – 7th Girls Basketball

- L. Motion to approve: The following volunteer appointments per the recommendation of Pat Riley.

Scott Applin – Boys Basketball Volunteer Assistant Coach
Justin Holubik – Boys Basketball Volunteer Assistant Coach
AJ Schrader – Boys Basketball Volunteer Assistant Coach
Landon Wolfenbarger – Boys Basketball Volunteer Assistant Coach
Stephanie Callahan – Competitive Cheer Volunteer Assistant Coach
Meagan Huston – Competitive Cheer Volunteer Assistant Coach
Payton Denniss – Competitive Cheer Volunteer Assistant Coach

- M. Motion to approve: The resignation of Beth Paul, Food Service Worker.
- N. Motion to approve: The resignation of Lauren Burkett, Elementary School Teacher.
- O. Motion to approve: The resignation of Devyn McCluskey, Food Service Worker.
- P. Motion to approve: The resignation of Andrea Stanley, Lunchroom Monitor.
- Q. Motion to approve: The retirement of Bob Cherry, Maintenance Supervisor.
- R. Motion to approve: The FMLA request.

Motion to Approve the Consent Agenda By: _____ Seconded By: _____

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

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Schafer Yes No Abstain Absent
Stotz Yes No Abstain Absent
Winkelman Yes No Abstain Absent

Discussion Topics

- VI. Policy Committee Report – First Reading of NEOLA Policies
A. Recommended Resolution: Accept the first reading of the following proposed policies: 1130, 3110, 3120.08, 4110, 5340, 5500, 6110, 6111, 6112, 6114, 6325, 6550, 7310, 7450, 7540.09, 8321

Motion to approve Recommended Resolution Accepted by _____
seconded by _____ to accept the first reading of the above proposed policies.

Discussion

Roll Call Vote

Albring Yes No Abstain Absent
Hunter Yes No Abstain Absent
King Yes No Abstain Absent
Lambert Yes No Abstain Absent
Schafer Yes No Abstain Absent
Stotz Yes No Abstain Absent
Winkelman Yes No Abstain Absent

- VII. Annual Review of the Fiscal Year 2024 Audit – Mr. Daniel Clark

A. Background: Mr. Clark is a certified public accountant with the Jackson firm of Rehmann-Robson. This is the twelfth year they have served as the auditor of Ida Public Schools. The firm provides us with the necessary reports for the State Departments of Education and Treasury as well as an audit for all other financial institutions. Our receipts and disbursements for the fiscal period of July 1, 2023 through June 30, 2024, will be reviewed this evening.

B. Other Statements: In addition to auditing our General Fund’s fiscal operations, Mr. Clark and his staff review our Cafeteria, Athletic, Student Activities, Recreation Accounts, the Capital Projects and Technology Accounts, and our Inventory Accounts for instructional and custodial supplies.

Mr. Clark’s examination of our financial statements is provided for the Board of Education, the Monroe County Intermediate School District, the State of Michigan,

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the Municipal Finance Commission, the bond rating firms of Standard and Poor's, Moody's Inc. of New York, and the county's financial institutions.

C. Review of the General Fund Fiscal Year 2024:

Audit Summary

Balance 7-1-23	\$ 4,841,470
Revenue	\$19,555,193
Expenditures/Transfers	\$17,823,712
Expenditures and Revenues	\$ 1,731,481
Balance 6-30-24	\$ 6,572,951

D. Mr. Clark's statements regarding our audit

E. Questions and Discussion

F. Recommended Resolution: The Board of Education accepts the auditor's report for fiscal year 2024.

Motion to approve Recommended Resolution Accepted By: _____ Seconded By: _____ to accept the auditor's report for fiscal year 2024.

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Winkelman	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

VIII. Adoption of our Major Function Budget for Fiscal Year 2025

- a. Background: This form is adopted annually, per Collective Acts #94. The form contains the district's projections of expenditures and revenues for Fiscal Year 2025. This budget represents our third budget for the current fiscal year and is more precise in several areas than earlier budgets. We now have more accurate information on our student enrollment, anticipated foundation grant, personnel costs, and other relevant factors.

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- b. Facts used in completing the Budget: This budget is based upon a blended enrollment figure of 1,431 students, a Commercial Assessed Valuation of \$1,294,137 a Non-Homestead Assessed Valuation figure of \$57,112,978 and a levy of 18 mills.
- c. Discussion Concerning Function Budgets for other Accounts: Accounts in this discussion will include the following:

General Fund

- d. Budget Summary Comparison FY 2024 vs. FY 2025

Fiscal Year 2024		Fiscal Year 2025
Audited		Projected
June 30, 2024		November 11, 2024
\$19,555,193	Total Revenue	\$18,815,948
<u>\$17,823,712</u>	Total Expenditures	<u>\$19,599,855</u>
\$ 1,731,481	Difference	\$ (783,907)
 \$6,572,951	 Projected Fund Equity	 \$5,789,044
		(29.53% of Expenditures)

- e. Public Comments relative to the Fiscal Year 2025 Budget
- f. Recommended Resolution: The administration recommends the adoption of the Fiscal Year 2025 amended budget as presented.

Motion to approve Recommended Resolution by _____ Seconded by _____
_____ to approve the adoption of the Fiscal Year 2025 amended budget as presented.

Discussion

Roll Call Vote

- | | | | | |
|-----------|------------------------------|-----------------------------|----------------------------------|---------------------------------|
| Albring | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Hunter | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| King | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Lambert | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Schafer | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Stotz | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Winkelman | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |

- IX. Curriculum Topics
 - A. Director's Report

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B. Virtual Instruction Days

Recommended Resolution: Approve the Ida Public Schools Plan for Virtual Instruction Days for the 2024-2025 school year per the recommendation of the Administration.

Motion to approve Recommended Resolution Accepted by _____ seconded by _____ to accept the Ida Public Schools Plan for Virtual Instruction Days for the 2024-2025 school year per the recommendation of the Administration.

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Winkelman	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

X. Business Operations/Recent Legislation

A. Financial Legislative Update

XI. Food Service

A. Recommended Resolution: Accept the quote from HPS for a Cres Cor Cook and Hold Cabinet for the Elementary School cafeteria per the request of Pam Oberski.

Motion to approve Recommended Resolution Accepted by _____ seconded by _____ to accept the quote from HPS for a Cres Cor Cook and Hold Cabinet for the Elementary School cafeteria for a total of \$11,186.51 per the request of Pam Oberski to be paid out of Cafeteria funds.

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

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Winkelman Yes No Abstain Absent

XII. Technology

A. Recommended Resolution: Accept the quote from Xerox ComDoc to lease twelve copiers for 60 months per the recommendation of Ryan Kisonas.

Motion to approve Recommended Resolution Accepted by _____ seconded by _____ to accept the quote from Xerox ComDoc to lease twelve copiers for sixty months at \$2,298 per month per the request of Ryan Kisonas to be paid out of Technology funds.

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Winkelman	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

XIII. Personnel

A. Vacancies/Postings

1. Bus Driver(s)
2. Elementary Teachers
3. Secondary Spanish Teacher
4. Assistant Technology Technician
5. Crossing Guard(s)

XIV. Athletics/Extra Curricular Activities

A. Director's report

XV. Next Meeting Dates

A. Recommended Topic for the Special Board Meeting on Wednesday, November 20, 2024.

1. Superintendent Evaluation

B. Recommended Topics for the Regularly Scheduled Board Meeting on Monday, December 9, 2024.

1. Regular Business Meeting
2. Budget Parameters for the 2026 Budget

C. Recommended Topics for the Regularly Scheduled Board Meeting on

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Monday, January 13, 2025.

1. Organizational Meeting: Election of Officers, Committee Assignments
2. Fiscal Year 2026 Budget Presentation

XVI. Forthcoming Activities/ 'Go Around'
A. Activities

Date	Activity	Comment
Mon, Nov 11	Regular Board Meeting	6:00 p.m.; High School Media Center
Mon, Nov 20	Special Board Meeting	5:30 p.m.; High School Media Center
Mon, Nov 25	Half Day / Parent Teacher Conferences	<ul style="list-style-type: none"> •K-4th P/T Conferences (1-3 and 5-8 p.m.) •5th grade (1-4 p.m.) •6th-8th grades and HS PD (1-4 p.m.)
Tues, Nov 26	Half Day / Parent Teacher Conferences	<ul style="list-style-type: none"> •K-4th P/T Conferences (1-4 p.m.) •MS and HS Conferences (1-3 and 5-8 p.m.)
Wed, Nov 27	Half Day	
Thurs & Fri, Nov 28 & Nov 29	Thanksgiving Break	
Mon, Dec 9	Regular Board Meeting	
Sat, Dec 21 – Sun, Jan 5	Ida Holiday Recess	
Mon, Jan 6	Classes Resume	

B. 'Go-Around'

XVII. Comments from the Public

Persons wishing to address the Ida Board of Education may do so during the 'Comments from the Public' agenda section. Please identify yourself and the organization you represent if you would like us to provide a response. Individual presentations may be limited to three minutes, timed by Board Secretary, unless it is the consensus of the Board to permit additional time. Total time allocated for

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any one topic will be an hour unless the Board determines that additional time is warranted. Specific guidelines for public comment are outlined in Board Policy 0167.3

XVIII. Board/Superintendent Response

XIX. Closed Session

Closed Session Requested: Prior to entering into a Closed Session a ROLL CALL VOTE must be taken. The resolution must stipulate the reason for the Closed Session.

Recommended Resolution: The Ida Board of Education will enter into closed session pursuant to section 8(b) of the open meetings act to consider the dismissal, suspension, or disciplining of a student.

Motion to move into Closed Session By: _____ Seconded By: _____

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Winkelman	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

Move into Closed time _____

Start Time _____

End Time _____

XX. Return to Open Session; Time _____

XXI. Motion to Adjourn; Adjourn Time _____

Motion to Adjourn By: _____ Seconded By: _____

Discussion

Roll Call Vote

Albring	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Hunter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
King	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

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Lambert	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Schafer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Stotz	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Winkelman	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent