

**Ida Public Schools
Regular Board of Education Meeting
June 27, 2022
In person with
Live Stream View Only Option**

Mission

The mission of Ida Public Schools is to bring student, staff and community together to maintain our rich traditions. We will provide students with a safe learning environment, an exceptional curriculum, skills to meet the challenges of the future, and the means to become life-long learners.

MINUTES

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

- I. At 7:03 p.m. Mike Mero Jr, President, called the meeting to order.

Roll call members

Present: Matt Darr, Jamie Hunter, Sara King, Sarah Lambert, Mike Mero Jr, Heather Schafer and Ryan Winkelman

Staff present: Superintendent Sandy Kreps; Business Manager Chad Baas; Technology Director Ryan Kisonas; Athletic Director Tim Leonard and Secretary Janie Dressel

Other attendees: There were members from the public in person and virtual.

It was determined a quorum was present. Mr. Mero welcomed the public.

- II. Approval of Minutes

A motion was made by Ryan Winkelman supported by Matt Darr accepting minutes of the June 13, 2022, Board of Education Meeting as presented for adoption.

There was no discussion.

The roll call vote passed 7 to 0.

- III. Recommended Board Acceptance Items/Consent Agenda

Comment: Background materials for Consent Agenda topics were sent to the Board of Education prior to this meeting. Any Board member can remove any topic from the Consent Agenda and place the item in the Discussion Topics area.

- A. Approved: The following fundraiser activity:

Ida Varsity Softball	Golf outing	August
Group/Team will vary	U of M concessions	Varies

- B. Approved: The recycling of a blueprint machine no longer used in the drafting room per the memo from Ryan Kisonas dated June 27, 2022.

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- C. Approved: The hiring of Juanita Roscoe as the High School cashier, beginning the 2022-2023 school year per the recommendation of Pam Oberski.
- D. Approved: The hiring of Allison Bondie as the Secondary Assistant Principal, beginning the 2022-2023 school year per the recommendation of the Interview Committee.
- E. Approved: The resignation of Julie Crozier, Bus Driver.
- F. Approved: The hiring of Julie Crozier as the MCISD cook per the recommendation of Pam Oberski.
- G. Approved: The donation page on Ida Public Schools website. Applicants must follow board policy and administrative guidelines per the recommendation of Superintendent Sandy Kreps and Business Manager Chad Baas.

A motion was made by Matt Darr supported by Sarah Lambert, to accept the Consent Agenda as presented.
There was no discussion.
The roll call vote passed 7 to 0.

Discussion Topics

- IV. Comments from the Public
Persons wishing to address the Ida Board of Education may do so during the 'Comments from the Public' agenda section. Please identify yourself and the organization you represent if you would like us to provide a response. Individual presentations may be limited to five minutes, timed by Board Secretary, unless it is the consensus of the Board to permit additional time. Total time allocated for any one topic will be an hour unless the Board determines that additional time is warranted. Specific guidelines for public comment are outlined in Board Policy 0167.3
- V. Board/Superintendent Response
- VI. Communications to/from Board Members
- VII. 2022-2023 Student Handbooks (Second Reading and Adoption)
 - a. High School
 - b. Middle School
 - c. Elementary School

Recommended Resolution: Adopt the 2022-2023 Student Handbook for the High School, Middle School, and Elementary School revisions as recommended by the

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Administration. These revisions will be included in the student handbooks that will be available to our students at the opening of the 2022-2023 school year.

Note: The first reading was conducted at the June 13, 2022 meeting of the Board of Education.

A Motion was made by Jamie Hunter supported by Sara King to approve the second reading for the 2022-2023 Elementary, High School and Middle School Student Handbooks.

There was no discussion.

The roll call vote passed 7 to 0.

B. Annual Fire/Safety Drills (Information)

Each building is required to conduct a minimum of six (6) Fire Drills, two (2) Severe Weather Drills, and three (3) Lockdown Drills during each school year. The building administration has documented that this requirement was met during Fiscal Year 2022.

VIII. Business Operations/Recent Legislation

A. Fiscal Year 2022 Budget Presentation

Recommended Resolution: Adopt the Fiscal Year 2022 budget updates for the General Fund, Capital Projects, Technology, Cafeteria, and Recreation budgets as present.

A motion to approve Recommended Resolution by Ryan Winkelman supported by Matt Darr.

There was no discussion.

The roll call vote passed 7 to 0.

B. Second Review of the Fiscal Year 2023 General Fund Budget and Review of the Capital Projects, Technology, Cafeteria, Recreation, and Student Activities Budgets.

A projected budget for Fiscal Year 2023 was presented for your study at the January 17, 2022 Board of Education meeting. In the interim, this budget has been updated and revised as more accurate information has become available.

C. Truth In Taxation Hearing – As required by statute, we placed a public advertisement of this hearing in a newspaper of general circulation a

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minimum of six (6) days prior to this evening’s meeting. We are required to provide the public this opportunity to raise any questions relative to our Non-Homestead taxable value’s millage rate. Due to the passage of the Headlee restoration proposal at the August 2018 school election, we are able to levy the full authorized rate of 18 mills on non-homestead property and 6 mills on commercial property.

Comments for the Public regarding the tax levy.

There was no public comment.

D. Presentation of the Preliminary Uniform Budget for Fiscal Year 2023

This evening we present for your consideration and adoption a Uniform Budget for Fiscal Year 2023, based upon the revisions made to the projected budget presented on February 14, 2022. A final budget for the fiscal year will be presented for adoption at the Annual Financial Meeting prior to November 1, 2022. The fall budget will be more precise than this uniform budget, as we will have more accurate enrollment statistics and funding from all sources.

a. Comparisons of Budget Projections Fiscal Year 2022 vs. Fiscal Year 2023

<u>2021-2022*</u> (Projected 6/27/22)	<u>2022-2023*</u> (Projected 6/27/22)
\$ 3,730,051 Beginning Balance	\$ 3,408,577
\$16,206,355 Total Revenue	\$ 16,601,445
\$16,527,829 Total Expenditures	\$ 16,792,017
<\$321,474> Difference between Revenue/Expense	<\$190,572>
\$ 3,408,577 Projected Fund Equity	\$ 3,218,005

*Includes Athletic Revenue and Expenses

b. Review of the Fiscal Year Capital Projects Budget

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The Business Office has completed a review of the 2021-2022 Capital Projects Budget and developed a projected budget for Fiscal Year 2023. A summary comparison follows:

<u>2021-2022</u> (Projected 6/27/22)		<u>2022-2023</u> (Projected 6/27/22)
\$ 848,750	Beginning Balance	\$ 964,842
\$ 537,267	Revenue	\$ 530,637
\$ 421,175	Expenditures	\$ 398,780
\$ 964,842	Total Fund Balance	\$1,096,699

c. Review of the Fiscal Year Technology Budget

The Business Office has completed a review of the 2021-2022 Technology Budget and developed a projected budget for Fiscal Year 2023. A summary comparison follows:

<u>2021-2022</u> (Projected 6/27/22)		<u>2022-2023</u> (Projected 6/27/22)
\$ 904,080	Beginning Balance	\$ 804,482
\$ 558,007	Revenue	\$ 466,272
\$ 657,605	Expenditures	\$ 555,024
\$ 804,482	Total Fund Balance	\$ 715,730

d. Review of the Fiscal Year Cafeteria Budget

The Business Office has completed a review of the 2021-2022 Cafeteria Budget and developed a projected budget for Fiscal Year 2023. A summary comparison follows:

<u>2021-2022</u> (Projected 6/27/22)		<u>2022-2023</u> (Projected 6/27/22)
\$ 384,045	Beginning Balance	\$ 765,716

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\$ 1,396,898	Total Revenue	\$ 830,269
\$ 1,015,227	Total Expenditures	\$ 979,109
\$ 765,716	Ending Balance	\$ 616,876

e. Review of the Fiscal Year Recreation Budget

The Business Office has completed a review of the 2021-2022 Recreation Budget and developed a projected budget for Fiscal Year 2023. A summary comparison follows:

<u>2021-2022</u> (Projected 6/27/22)		<u>2022-2023</u> (Projected 6/27/22)	
\$ 8,693	Beginning Balance	\$ 1,563	
\$13,785	Total Revenue	\$ 13,500	
\$20,915	Total Expenditures	\$ 6,265	
\$ 1,563	Ending Balance	\$ 8,798	

f. Review of the Fiscal Year Student Activities Budget

The Business Office has completed a review of the 2021-2022 Student Activities Budget and developed a projected budget for Fiscal Year 2023. A summary follows:

<u>2021-2022</u> (Projected 6/27/22)		<u>2022-2023</u> (Projected 6/27/22)	
\$ 194,038	Beginning Balance	\$ 232,522	
\$ 199,825	Total Revenue	\$ 199,825	
\$ 161,341	Total Expenditures	\$ 161,341	
\$ 232,522	Ending Balance	\$ 271,006	

Note: The ending balance for the 2021-2022 budgets are subject to adjustment upon the completion of the District's FY 2022 audit.

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Recommended Resolution: Adopt the Fiscal Year 2023 projected budget for the General Fund, Capital Projects, Technology, Cafeteria, Recreation and Student Activities budgets as presented.

A motion to approve Recommended Resolution by Heather Schafer supported by Jamie Hunter.

There was no discussion.

The roll call vote passed 7 to 0.

IX. Personnel

A. Vacancies/Postings

- a. Elementary Teacher (2022-2023 School Year)
- b. Art Teacher (2022-2023 School Year)
- c. Middle School Social Studies Teacher (2022-2023 School Year)
- d. Paraprofessional(s) (2022-2023 School Year)
- e. Long Term Substitute Math Teacher
- f. Bus Drivers
- g. Crossing Guard

X. Food Service Topics

A. Recommended Resolution: Accept the quote from HPS to purchase a True milk cooler for the elementary school cafeteria per the recommendation from Pam Oberski memo dated June 21, 2022.

A motion to approve Recommended Resolution by Sarah Lambert supported by Ryan Winkelman to accept the quote from HPS for a total of \$5,256.54 to be paid from food service funds.

There was no discussion.

The roll call vote passed 7 to 0.

B. Recommended Resolution: Accept the quote from HPS to purchase a True milk cooler for the middle school cafeteria per the recommendation from Pam Oberski memo dated June 21, 2022.

A motion to approve Recommended Resolution by Matt Darr supported by Sarah Lambert to accept the quote from HPS for a total of \$5,720.54 to be paid from food service funds.

There was no discussion.

The roll call vote passed 7 to 0.

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- C. Recommended Resolution: Accept the quote from HPS to purchase a True milk cooler for the high school cafeteria per the recommendation from Pam Oberski memo dated June 21, 2022.

A motion to approve Recommended Resolution by Heather Schafer supported by Sara King to accept the quote from HPS for a total of \$5,256.54 to be paid from food service funds.

There was no discussion.

The roll call vote passed 7 to 0.

XI. Maintenance/Transportation Topics

- A. Director's report

- B. Recommended Resolution: Accept the quote from Pro-Vision to purchase and install bus cameras per recommendation from John Elkins memo dated June 21, 2022.

A motion to approve Recommended Resolution by Sarah Lambert supported by Ryan Winkelman to accept the quote from Pro-Vision to purchase and install bus cameras for a total of \$58,829 to be paid out of 2022-2023 capital projects.

There was no discussion.

The roll call vote passed 7 to 0.

- C. Recommended Resolution: Accept the quote from Adrian Locksmith to replace exterior doors of the high school cafeteria per recommendation from John Elkins memo dated June 24, 2022.

A motion to approve Recommended Resolution by Matt Darr supported by Sara King to accept the quote from Adrian Locksmith to replace exterior doors of the high school cafeteria for a total of \$10,600 to be paid out of 2022-2023 capital projects.

There was no discussion.

The roll call vote passed 7 to 0.

XII. Technology Topics

- A. Director's report

- B. Recommended Resolution: Accept the quote from Prodigy Music to purchase sound equipment for the Drama club, per recommendation from Ryan Kisonas memo dated June 27, 2022.

A motion to approve Recommended Resolution by Heather Schafer supported by Jamie Hunter to accept the quote from Prodigy Music to purchase sound

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equipment for a total of \$15,181 to be split 50/50 between the Drama Club and Technology millage funds.

There was no discussion.

The roll call vote passed 7 to 0.

- C. Recommended Resolution: Accept the quote from Sehi Computer Products Inc to purchase an HP 36" wide format printer for the high school CAD lab, per recommendation from Ryan Kisonas memo dated June 27, 2022.

A motion to approve Recommended Resolution by Sarah Lambert supported by Sara King to accept the quote from Sehi Computer Products Inc to purchase HP 36" wide format printer for the high school CAD lab for a total of \$9,137.39 to be paid out of the 2022-2023 Technology funds.

There was no discussion.

The roll call vote passed 7 to 0.

- D. Recommended Resolution: Accept the quote from Zeptive to purchase vape detectors for the high school and middle school, per recommendation from Ryan Kisonas memo dated June 27, 2022.

A motion to approve Recommended Resolution by Ryan Winkelman supported by Matt Darr to accept the quote from Zeptive to purchase vape detectors for the high school and middle school for a total of \$11,634 to be paid out of the 2022-2023 general fund.

There was no discussion.

The roll call vote passed 7 to 0.

XIII. Athletics/Extra Curricular Activities

A. Director's report

B. Annual Michigan High School Athletic Association Participation

Recommended Resolution: The Ida Board of Education hereby delegates to the Superintendent the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which Ida Public Schools shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules. This authorization shall be effective from August 1, 2022 and shall

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remain effective until July 31, 2023, during which the authorization may not be revoked.

A motion to approve Recommended Resolution by Heather Schaffer supported by Jamie Hunter.

There was no discussion.

The roll call vote passed 7 to 0.

Informational Topics

XIV. Next Meeting Dates

A. Recommended Topics for the Regularly Scheduled Board Meeting on July 18, 2022:

1. Annual Organization Meeting/Regular Business Meeting
2. 2022-2023 Enrollment Projections
3. 2022-2023 Staffing Report
4. Strategic Plan Process
5. Plan for the next Committee of the Whole meeting/date

XV. Forthcoming Activities

A. Activities

Date	Activity	Comment
Mon, June 27	Regular Board of Education/Uniform Budget/End of Fiscal Year Meeting	7:00 p.m.
Mon, July 18	Board of Education meeting	7:00 p.m.
Tues, Sept 6	First Day of School	

B. 'Go-Around'

XVI. Comments from the Public

Persons wishing to address the Ida Board of Education may do so during the 'Comments from the Public' agenda section. Please identify yourself and the organization you represent if you would like us to provide a response. Individual presentations may be limited to five minutes, timed by Board Secretary, unless it is the consensus of the Board to permit additional time. Total time allocated for any one topic will be an hour unless the Board determines that additional time is warranted. Specific guidelines for public comment are outlined in Board Policy 0167.3

XVII. Board/Superintendent Response

XVIII. 1st Closed Session – Contract Negotiations

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Closed Session Requested: Prior to entering into a Closed Session a ROLL CALL VOTE must be taken. The resolution must stipulate the reason for the Closed Session.

Recommended Resolution: The Ida Board of Education will enter into closed session pursuant to section 8(c) of the open meetings act to discuss contract negotiations.

A motion was made by Ryan Winkelman, at 8:09 p.m., supported by Sarah Lambert to enter into closed session pursuant to section 8(c) of the open meetings act to discuss contract negotiations.

There was no discussion.

The roll call vote passed 7 to 0.

The board members came out of closed session at 9:37 p.m.

XIX. Return to Open Session

Mike Mero Jr called for the open session of the regular board meeting to resume at 9:37 p.m.

XX. 2nd Closed Session – Student Discipline

Closed Session Requested: Prior to entering into a Closed Session a ROLL CALL VOTE must be taken. The resolution must stipulate the reason for the Closed Session.

Recommended Resolution: The Ida Board of Education will enter into closed session pursuant to section 8(h) of the open meetings act to consider material exempt from discussion or disclosure by state or federal statute.

A motion was made by Heather Schafer, at 9:38 p.m., supported by Sara King to enter into closed session pursuant to section 8(h) of the open meetings act to consider material exempt from discussion or disclosure by state or federal statute.

There was no discussion.

The roll call vote passed 7 to 0.

The board members came out of closed session at 9:53 p.m.

XXI. Return to Open Session

Mike Mero Jr called for the open session of the regular board meeting to resume at 9:53 p.m.

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XXII. Administration Contract

Recommended Resolution: Ratify the tentative agreement with the Administrators

Motion to approve Recommended Resolution by Ryan Winkelman supported by Sarah Lambert, to ratify the tentative agreement with the Administrators.

The roll call vote passed 7 to 0.

XXIII. Student Discipline

Recommended Resolution: Expel Student A from Ida Public Schools based on data and lack of progress.

Motion to approve Recommended Resolution by Heather Schafer supported by Sarah Lambert, to expel Student A from Ida Public Schools based on data and lack of progress.

The roll call vote passed 7 to 0.

XXIV. Motion to Adjourn

A motion was made by Heather Schafer, at 9:55 p.m., supported by Sarah Lambert, to adjourn the June 27, 2022, board meeting.

The roll call vote passed 7 to 0.

Respectfully submitted,
Heather Schafer
Board Secretary