

**Ida Public Schools
Regular Board of Education Meeting
July 17, 2023
High School Media Center**

Mission

The mission of Ida Public Schools is to bring student, staff and community together to maintain our rich traditions. We will provide students with a safe learning environment, an exceptional curriculum, skills to meet the challenges of the future, and the means to become life-long learners.

ORGANIZATIONAL MEETING MINUTES

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

- I. At 6:00 p.m. Heather Schafer, President called the meeting to order.

Roll Call

Present: Todd Albring, Jamie Hunter, Sara King, Sarah Lambert, Heather Schafer and Ryan Winkelman

Absent: Edward Stotz

Staff Present: Superintendent David Eack; Curriculum Director Sarah Ash; Business Manager Chad Baas; Technology Director Ryan Kisonas; Transportation Director/Facility Coordinator John Elkins; Athletic Director Tim Leonard and Secretary Janie Dressel

Other attendees: There were no members from the public in attendance.

It was determined a quorum was present. Mrs. Schafer welcomed those in attendance.

- II. Compliance Resolutions Required by Revised School Code

A. Background – In 1996, the Board's policy committee received several mailings concerning the fact that Michigan school districts would be operating as "general powers" governmental entities on July 1, 1996. Michigan's Revised School Code necessitated this; hence, the following statements and resolution appear.

- B. Recommended Resolution(s) for compliance

- i. The Ida Public School District, formerly classified as a fourth class school district, became a general powers school district on July 1, 1996, and is comprised of seven (7) Board of Education members, who are elected for terms of four (4) years. Since January 1, 2012, it has been established that said election of Board members will occur on the regular November election date as established by the State of Michigan.

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Further, they shall conduct their Annual Organizational Meeting on or prior to the second Monday in July, annually, and conduct a second Organizational Meeting in January.

- ii. Further, to record in these minutes our current Board members, holding office on July 1, 2023, we must include in our motion the individual member's term expiration date:

<u>Member</u>	<u>Expiration of Term</u>
Todd Albring	12-31-2026
Jamie Hunter	12-31-2026
Sara King	12-31-2026
Sarah Lambert	12-31-2024
Heather Schafer	12-31-2024
Edward Stotz	12-31-2026
Ryan Winkelman	12-31-2024

- iii. Finally, the members of the Ida Public Schools Board of Education resolve to continue to revise and refine their current Policy Manual; and, to allow their current By-Laws section to serve as the district's guiding principles (under the general powers code); and, to continue to operate under their current Policy Manual "as permitted by the Revised School Code"; and, based on the fact that legal research reveals no prohibition against the adoption of this policy, to function in said manner as is appropriate to the operation of the school district, which is to serve in the best interests of the public elementary and secondary children residing in this district's boundaries.

Resolution to adopt the above recommended items, in recognition of the Revised School Code's conferring of general powers upon Michigan school districts in general--and the Ida Public School District specifically.

A motion to approve Recommended Resolution was made by Ryan Winkelman supported by Sarah Lambert.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

III. Designation of Dates, Time(s) and Place(s) for Board of Education Meetings

- A. **Attachment A** to this evening's agenda is a draft of our annual Official Notice to the community, listing meeting dates, time and place. Twelve (12) Regular meetings are listed and 10 of them will be conducted on the second Monday of the month.

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Comments/Suggested Changes:

- B. Time and Place: All meetings will begin at 6:00 p.m., and will be held in the High School Media Center.
- C. Separate Recommendation: In addition to adopting the information stated above, the Ida Public Schools Board of Education reserves the right to schedule Special meetings, or to reschedule, postpone or cancel any of the Regular meetings listed on the attachment, based on the needs of the school district. (Point of Information: Only the second meetings of the month could be cancelled.)
- D. Resolutions are needed for:
 - i. Dates:
 - ii. Time:
 - iii. Place:
 - iv. Statement in IV, C, above,
OR
 - v. All could be combined into one resolution

Recommended Resolution: The Ida Board of Education officially adopts the dates, times, locations and stipulations for meetings as outlined in **Attachment A** of tonight's agenda.

A motion to approve Recommended Resolution was made by Todd Albring supported by Jamie Hunter.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

IV. Non-Resident Student Attendance Requests/Tuition Rates

- A. County-Wide Schools of Choice program – There will be no changes in the program for the 2023-24 school year. Tuition rate not to exceed what has been established by State Law.

V. Consent Agenda for Organizational Meeting

- A. Recommended Resolution: Designate the list below as the banks of depository for savings accounts, checking accounts, certificate of deposits and sweep investment accounts, for the various funds, for the 2023-2024 school year:

First Merchants
Old National Bank
Flagstar Bank

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- B. Recommended Resolution: Designate the Board President as the ‘Key’ member for MASB legislative and negotiations mailings.
- C. Recommended Resolution: Empower the Superintendent or their designee to select the best interest rates from banks and/or savings or loan associations for the purpose of purchasing certificates of deposit or money-market agreements.
- D. Recommended Resolution: Appointment of the auditing firm of The Rehmann Group to conduct the financial audit for fiscal year 2023. *(Their annual endeavors include auditing all of our fiscal accounts, such as Title I, the At-Risk Categorical, Food Service, Interscholastic Athletics, and our Operating Budget. Per state law, the firm also now conducts audits of specialized programs and of our student head-count procedures.)*
- E. Recommended Resolution: Appointment of the ProMedica Corporate Connection for random selections and bus drivers’ medical certifications (physicals) during Fiscal Year 2024. *(All Michigan school bus drivers must receive a written physical every other year. This law was passed in 1992.)*

A motion to approve Recommended Resolutions was made by Sara King supported by Ryan Winkelman to accept the Organizational Meeting’s Consent Agenda.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

REGULAR MINUTES

I. Approval of Minutes

A motion was made by Jamie Hunter supported by Todd Albring accepting the minutes of the June 26, 2023, Committee of the Whole and Board of Education meetings were presented for adoption.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

II. Recommended Board Acceptance Items/Consent Agenda

Comment: Background materials for Consent Agenda topics were sent to the Board of Education prior to this meeting. Any Board member can remove any topic from the Consent Agenda and place the item in the Discussion Topics area.

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Approved: The Check Register is presented for Board acceptance and authorization for payment. The total of the computer listing of invoices is \$1,270,952.82.

Approved: The resignation of Daniel Maenle, Technology Technician.

A motion was made by Ryan Winkelman supported by Sara King to approve the Consent Agenda as presented.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

Discussion Topics

III. Comments from the Public

Persons wishing to address the Ida Board of Education may do so during the 'Comments from the Public' agenda section. Please identify yourself and the organization you represent if you would like us to provide a response. Individual presentations may be limited to three minutes, timed by Board Secretary, unless it is the consensus of the Board to permit additional time. Total time allocated for any one topic will be an hour unless the Board determines that additional time is warranted. Specific guidelines for public comment are outlined in Board Policy 0167.3

IV. Board/Superintendent Response

V. Communications to/from Board Members

VI. Sinking Fund – Resolution

The following preamble and resolution were offered by Sara King and supported by Jamie Hunter:

WHEREAS, Section 1212 of the Michigan Revised School Code, MCL 380.1212, permits districts to create a sinking fund to fund certain enumerated activities; and

WHEREAS, the Board has determined it is in the best interests of education in the District to request voters for authorization to levy millage for a sinking fund to carry out the activities enumerated under MCL 380.1212.

THEREFORE, BE IT RESOLVED THAT:

1. The following proposal will be submitted to the electors of the District at an election to be held on Tuesday, November 7, 2023:

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**MILLAGE PROPOSAL
BUILDING AND SITE SINKING FUND TAX LEVY**

Shall the limitation on the total amount of taxes which may be levied against all property in Ida Public Schools, County of Monroe, State of Michigan, be increased by and the board of education be authorized to levy not to exceed 2.6500 mills (\$2.6500 on each \$1,000 of taxable valuation) for a period of eight (8) years, 2023 to 2030, inclusive, to create a sinking fund for the purpose of construction or repair of school buildings and the improvement and development of sites and for any other purpose which may be authorized by law? It is estimated that the revenue the school district will collect if the millage is approved and levied in the 2023 calendar year shall be approximately \$1,053,292; revenues from this millage will be disbursed to Ida Public Schools.

2. The Superintendent and/or his designee are hereby directed to take all measures to place the above listed ballot proposition on the ballot for said election.

3. The Secretary is directed to give the appropriate notices as required by law for the above listed ballot proposition.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution will be rescinded.

Discussion

The roll call vote passed 5 to 1. Board member Edward Stotz was absent.

VII. 2023-2024 Student Handbooks (Second Reading and Adoption)
a. Elementary School

Recommended Resolution: Adopt the 2023-2024 Student Handbook for the Elementary School revisions as recommended by the Administration. These revisions will be included in the student handbook that will be available to our students at the opening of the 2023-2024 school year.

Note: The first reading was conducted at the June 12, 2023 meeting of the Board of Education.

A motion to approve Recommended Resolution by Jamie Hunter supported by Sarah Lambert to accept the second reading and adoption of the 2023-2024 Elementary Handbook.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

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VIII. Curriculum Topics

Sarah Ash - Summer school is under way. Our students have been working on vocabulary, comprehension, math activities, and fluency in fun and creative ways. Curriculum needs, replacements, and additions are in the process of being ordered and should arrive in the next month. I will be submitting our professional development plan to the state for the upcoming school year by the end of the month. This plan includes topics on what we plan to provide for professional development in order to get approved to award SCECH hours for teachers. I completed the Section 31a reporting information. This was due to the state by July 15th and is based around At Risk students and the services we provide. The district 98c learning loss budget report was completed and submitted. This was due on July 14th. Our district wide Continuous Improvement Plan was submitted at the end of June. I am finalizing our Consolidated Applications for our Title funds. This application is due on August 1st.

A. Recommended Resolution: Accept the quote from Mystery Science part of Discovery Education to purchase Mystery Packs for all K-4 classrooms for the 2023-2024 school year.

A motion to approve Recommended Resolution by Sarah Lambert supported by Jamie Hunter to accept the quote from Mystery Science part of Discovery Education to purchase Mystery Packs for all K-4 classrooms for the 2023-2024 school year for a total of \$8,580 to be paid out of the General fund per the recommendation of Sarah Ash.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

IX. Business Operations/Recent Legislation

A. Financial Legislative Update

X. Personnel

A. Vacancies/Postings

- a. Middle School Teacher
- b. Paraprofessional(s)
- c. Bus Drivers
- d. Technology Technician

XI. Maintenance/Food Service

A. Recommended Resolution: Accept the quote from Generators Plus to install a generator for the Middle School cafeteria new freezer cooler.

A motion to approve Recommended Resolution by Todd Albring supported by Ryan Winkelman to accept the quote from Generators Plus to install a generator for the

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Middle School cafeteria new freezer cooler for a total of \$21,660 to be paid from the Food Service account per the recommendation of John Elkins.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

XII. Maintenance/Technology

A. Recommended Resolution: Accept the quote from Red Letter to replace our current building surveillance system per recommendation from John Elkins and Ryan Kisonas.

A motion to approve Recommended Resolution by Sarah Lambert supported by Jamie Hunter to accept the quote from Red Letter to replace our current building surveillance system for \$175,270 and additional data storage for \$6,900 for a total of \$182,170. The majority to be paid out of grant funds.

Discussion

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

Informational Topics

XIII. Athletics/Extra Curricular Activities

A. Director's report

XIV. Next Meeting Dates

A. Recommended Topics for the Regularly Scheduled Board Meeting on August 14, 2023:

1. Regular Business Meeting
2. 2023-2024 Staffing Report

B. Recommended Topics for the Regularly Scheduled Board Meeting on September 11, 2023:

1. Regular Business Meeting
2. 2023-2024 Mentoring recommendations
3. School Opening Building Reports
4. Preliminary Enrollment Report

XV. Forthcoming Activities

A. Activities

Date	Activity	Comment
Mon, July 17	Regular Board of Education Meeting	6:00 p.m.
Mon, August 14	Regular Board of Education Meeting	6:00 p.m.

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Tues, Aug 29	Open House	
Mon, September 4	Labor Day	No School
Tues, September 5	First Day for Students	
Mon, September 11	Regular Board of Education of Meeting	6:00 p.m.

B. 'Go-Around'

XVI. Comments from the Public

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XVII. Board/Superintendent Response

XVIII. Motion to Adjourn

A motion was made by Jamie Hunter, at 7:27 p.m., supported by Ryan Winkelman to adjourn the July 17, 2023 board meeting.

The roll call vote passed 6 to 0. Board member Edward Stotz was absent.

Respectfully submitted,
Sara King
Board Secretary

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Attachment A

NOTICE

Residents – Ida Public Schools
Calendar of 2023-24 Board of Education Meetings

At their Annual Organizational Meeting the members of the Ida Board of Education established meeting dates, times, and places for Fiscal Year 2024. Ten of the Twelve (12) regularly scheduled meetings will be conducted on the second Monday of the month. All Board meetings will begin at 6:00 p.m. and will be held in the high school media center, unless the Board determines a more appropriate site is available.

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|-----|--------------------|--|
| 1. | July 17, 2023* | Annual Organizational Meeting/Regular Business Meeting |
| 2. | August 14, 2023 | Regular Business Meeting |
| 3. | September 11, 2023 | Regular Business Meeting |
| 4. | October 9, 2023 | Regular Business Meeting |
| 5. | November 13, 2023 | Annual Financial Meeting, including Budget Hearing |
| 6. | December 11, 2023 | Regular Business Meeting |
| 7. | January 8, 2024 | Regular Business Meeting/Second Annual Organizational Meeting/First Review of 2023-2024 Budget |
| 8. | February 12, 2024 | Regular Business Meeting |
| 9. | March 11, 2024 | Regular Business Meeting |
| 10. | April 8, 2024 | Regular Business Meeting |
| 11. | May 13, 2024 | Regular Business Meeting |
| 12. | June 24, 2024** | Regular Business Meeting/Uniform Budget Meeting/End of Fiscal Year |
| 13. | July 15, 2024* | Annual Organizational Meeting/Regular Business Meeting |

*3rd Monday of the month

**4th Monday of the month

The Ida Board of Education reserves the right to schedule Special Meetings, or to reschedule or cancel any of the Regular meeting(s) listed above, based on the needs of the school district.